



# New Student Information System

## User Manual

User Account: Head of Department

Function: Academic Calendar

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## A-System Overview

From the viewing menu, the head of department can select the screen **“Academic Calendar”** to view the academic calendar and print a report of it.

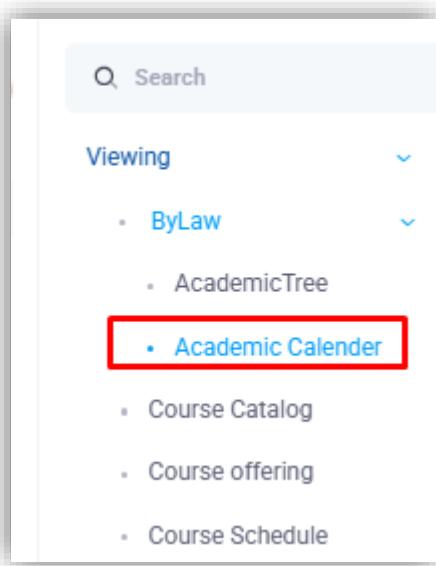
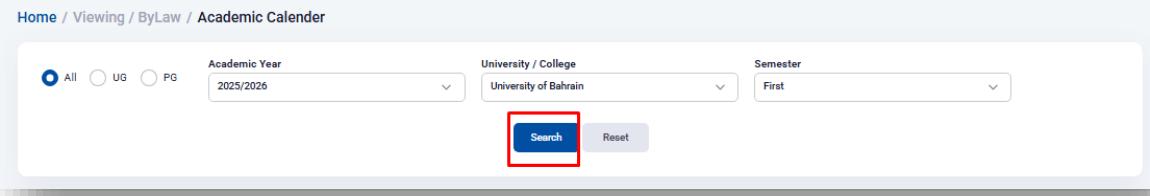


Figure 1 – academic calendar

## B. Introduction

The Academic Calendar page provides users with a structured overview of key academic events, activities, and deadlines for a selected academic term. This tool allows faculty, students, and administrators to quickly access important timeline information relevant to their academic responsibilities.

The interface offers several filtering options to refine the displayed activities, followed by a results table summarizing all applicable academic events.



Home / Viewing / ByLaw / Academic Calender

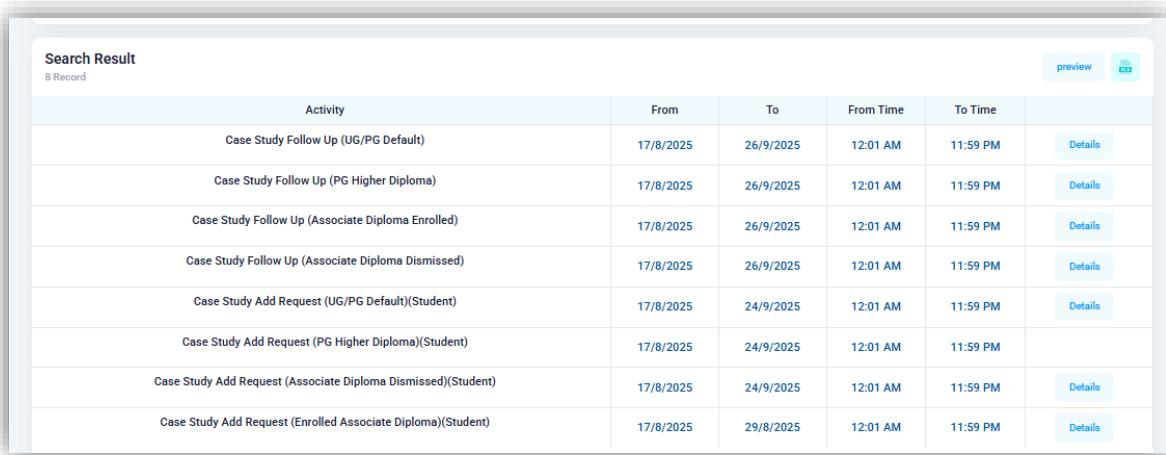
Academic Year: 2025/2026

University / College: University of Bahrain

Semester: First

Search   Reset

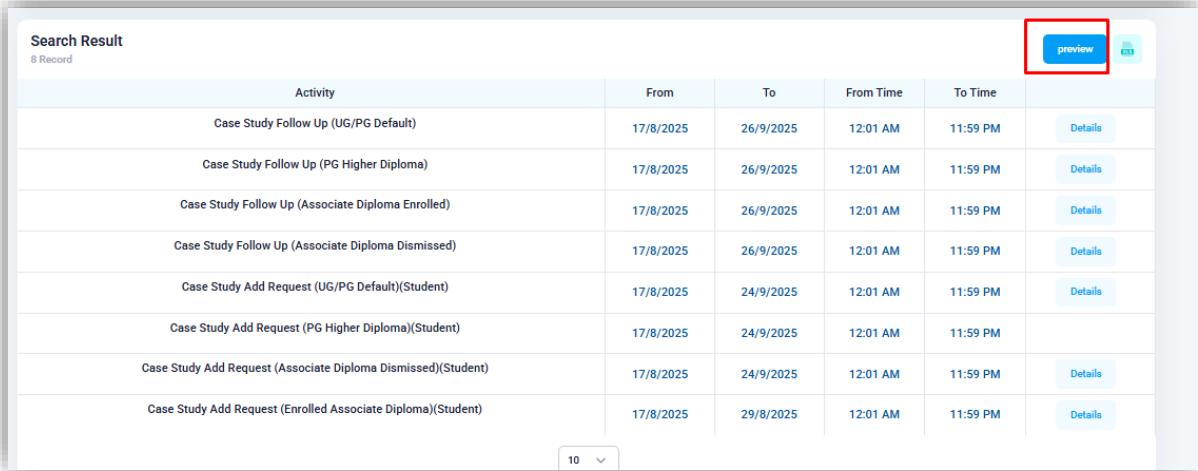
Figure 2 – search button



Search Result  
8 Record

Activity	From	To	From Time	To Time	
Case Study Follow Up (UG/PG Default)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (PG Higher Diploma)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (Associate Diploma Enrolled)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (Associate Diploma Dismissed)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Add Request (UG/PG Default)(Student)	17/8/2025	24/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Add Request (PG Higher Diploma)(Student)	17/8/2025	24/9/2025	12:01 AM	11:59 PM	
Case Study Add Request (Associate Diploma Dismissed)(Student)	17/8/2025	24/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Add Request (Enrolled Associate Diploma)(Student)	17/8/2025	29/8/2025	12:01 AM	11:59 PM	<a href="#">Details</a>

Figure 3: Search table



Search Result  
8 Record

Activity	From	To	From Time	To Time	
Case Study Follow Up (UG/PG Default)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (PG Higher Diploma)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (Associate Diploma Enrolled)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (Associate Diploma Dismissed)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Add Request (UG/PG Default)(Student)	17/8/2025	24/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Add Request (PG Higher Diploma)(Student)	17/8/2025	24/9/2025	12:01 AM	11:59 PM	
Case Study Add Request (Associate Diploma Dismissed)(Student)	17/8/2025	24/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Add Request (Enrolled Associate Diploma)(Student)	17/8/2025	29/8/2025	12:01 AM	11:59 PM	<a href="#">Details</a>

Figure 4: button Preview

Activity	From	To	From Time	To Time	
Case Study Follow Up (UG/PG Default)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (PG Higher Diploma)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
Case Study Follow Up (Associate Diploma Enrolled)	17/8/2025	26/9/2025	12:01 AM	11:59 PM	<a href="#">Details</a>
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Figure 5: button details

PRE (EARLY) REGISTRATION					
From	To	From Time	To Time		
17/8/2025	26/9/2025	03:00:00	03:00:00		
Date	Day	ADM Year From	ADM Year To	CH From %	CH To %
17/8/2025	Sunday	-	-		
18/8/2025	Monday	-	-		
19/8/2025	Tuesday	-	-		
20/8/2025	Wednesday	-	-		
21/8/2025	Thursday	-	-		
22/8/2025	Friday	-	-		
23/8/2025	Saturday	-	-		
24/8/2025	Sunday	-	-		
25/8/2025	Monday	-	-		
26/8/2025	Tuesday	-	-		
27/8/2025	Wednesday	-	-		
28/8/2025	Thursday	-	-		
29/8/2025	Friday	-	-		
30/8/2025	Saturday	-	-		
31/8/2025	Sunday	-	-		
1/9/2025	Monday	-	-		
2/9/2025	Tuesday	-	-		

Figure 6: details popup