



# New Student Information System User Manual

User Account: College Dean  
Function: Students Projects

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## A. System Overview

- From the Students Follow-up menu, the College Dean can select the screen “**Students Projects**” to view the students’ projects.

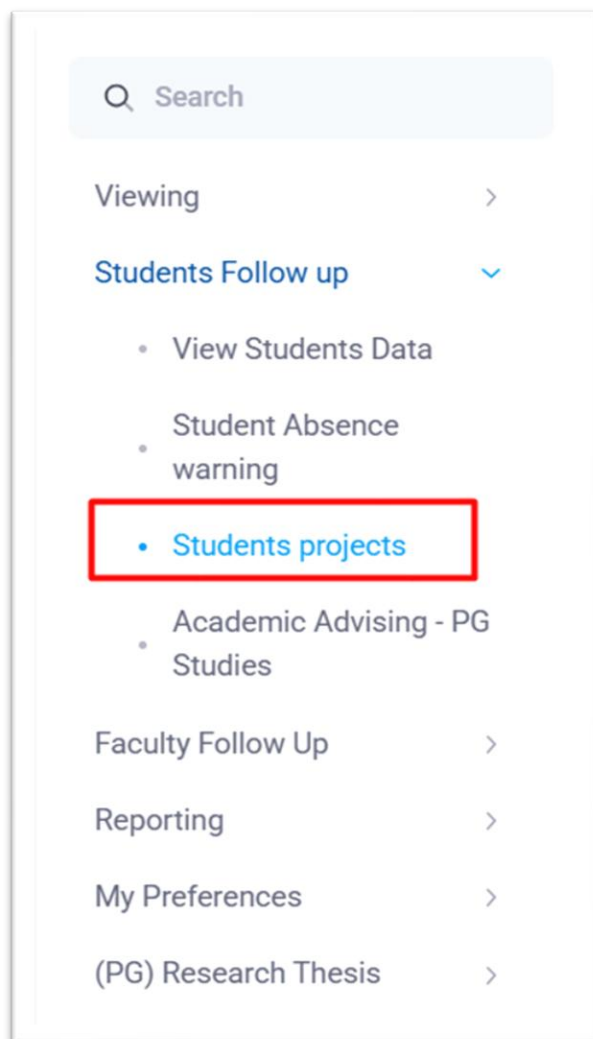


Figure 1- Students Projects

## B. Instructions

This screen allows the College Dean to view the students' projects.

### 1. Search for projects:

Home / Students Follow up / Students projects

Academic Year  
2025/2026

Semester  
First

College  
College of Business Administration

Department  
Select

Project  
Select

Student ID  
Student ID

Student Name  
Student Name

Search

Reset

Search Result  
2 Record

Students in Project

Project Supervisors

+ Add New Project

	Project	Semester	Academic Year	View	Edit	Delete
<input type="checkbox"/>	Senior P	Second	2016/2017	→		
<input type="checkbox"/>	sda	First	2025/2026	→		

Figure 2: Search for Projects

## 2. Project Details :

Press on button “→” in column view to show Projects Details.

The screenshot shows a web application interface. At the top, there's a header with user information: "DR\*\*\*\*\*MA / PG C" and "COLLEGE OF BUSINESS ADMINISTRATION • 2025/20". Below this is a breadcrumb trail: "Home / Students Follow up / Students".

On the left, there are filters for "Academic Year" (2025/2026) and "Semester" (First). Below these is a "Project" dropdown menu with "Select" as the current value.

In the center, a modal window titled "Project Details" is open. It displays the following information:

- Academic Year: 2016/2017
- Semester: Second
- Project: Senior P
- Project Supervisors: (empty field)
- Students in Projects: YA\*\*\*\*\*MA

Below the modal, there's a "Search Result" section showing "2 Record". It contains a table with the following data:

	Project	Semester	Academic Year	View	Edit	Delete
<input type="checkbox"/>	Senior P	Second	2016/2017	→		
<input type="checkbox"/>	sds	First	2025/2026	→		

A red arrow points from the "→" button in the "View" column of the first row to the "Project Details" modal.

Figure 3 : Project Details

### 3. Update Project

Also the college Dean can update the project Details by press on update button:

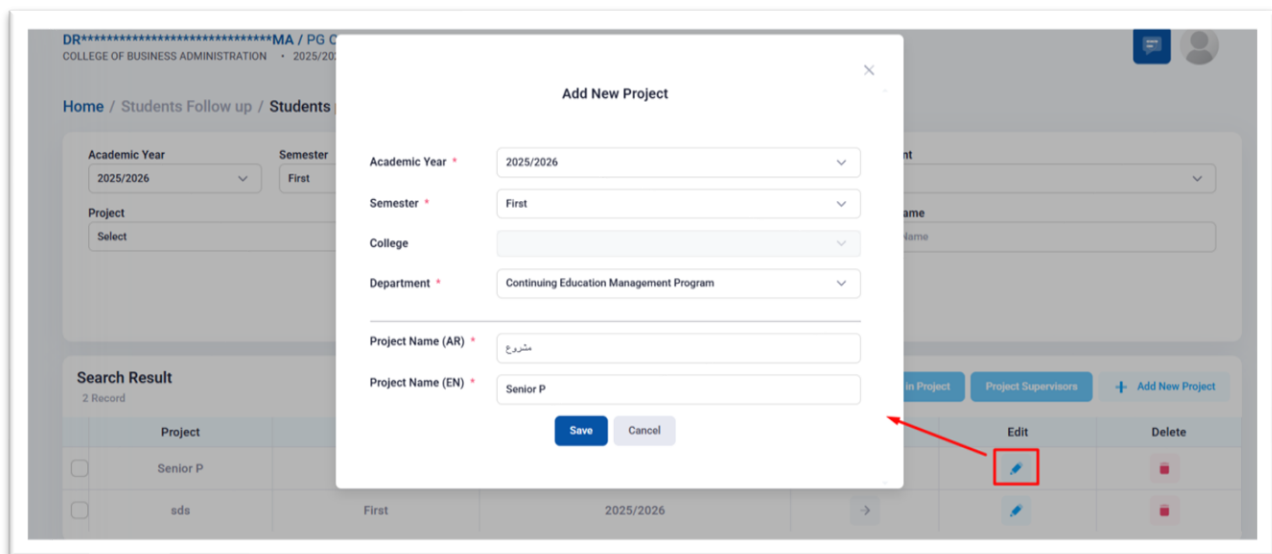


Figure 4: Update Project

#### 4. Delete Project:

Also the College Dean can delete the project by press on button “Delete.”

Home / Students Follow up / Students projects

Academic Year: 2025/2026 Semester: First College: College of Business Administration Department: Select

Project: Select Student ID: Student ID Student Name: Student Name

Search Reset

**Search Result**  
2 Record

Students in Project Project Supervisors + Add New Project

	Project	Semester	Academic Year	View	Edit	Delete
<input type="checkbox"/>	Senior P	Second	2016/2017	→		
<input type="checkbox"/>	sds	First	2025/2026	→		

Figure 5: Delete Project

## 5. Add New Project :

The college Dean can add a new project by pressing the 'Add New Project' button and then entering the project details. This button appears for the user with the role of PG Coordinator.

The screenshot shows a web application interface with a modal window titled "Add New Project". The modal contains the following fields:

- Academic Year \* (Dropdown menu showing "2025/2026")
- Semester \* (Dropdown menu showing "First")
- College (Dropdown menu, currently empty)
- Department \* (Dropdown menu showing "Continuing Education Management Program")
- Project Name (AR) \* (Text input field)
- Project Name (EN) \* (Text input field)

At the bottom of the modal are "Save" and "Cancel" buttons. A red arrow points from the "Add New Project" button in the background interface to the "Project Name (AR)" field in the modal. The background interface shows a sidebar with "Home / Students Follow up / Students" and a table with columns "Project", "Edit", and "Delete". The table has two rows: "Senior P" and "sds".

Figure 6: Add New Project



## 6. Students in projects :

The PG Coordinator can view /Add /Delete Students in projects.

Home / Students Follow up / Students projects

Academic Year

2025/2026

Semester

First

College

College of Business Administration

Department

Select

Project

Select

Student ID

Student ID

Student Name

Student Name

Search

Reset

Search Result

2 Record

Students in Project

Project Supervisors

+ Add New Project

	Project	Semester	Academic Year	View	Edit	Delete
<input checked="" type="checkbox"/>	Senior P	Second	2016/2017	→		
<input type="checkbox"/>	sds	First	2025/2026	→		

Home / Students Follow up / Students projects / Students In Project / Senior P

Students In Project

2 Record

+ Add New Student

Bulk Deletion

ES\*\*\*\*\*LI assigned on the project

	Student Code	Student Name	
<input type="checkbox"/>	19900100	YA*****MA	
<input type="checkbox"/>	19900381	ES*****LI	

Figure 7: View Students

Home / Students Follow up / Students projects / Students In Project / Senior P

**Students In Project**  
2 Record

+ Add New Student **Bulk Deletion**

ES\*\*\*\*\*LI assigned on the project

<input type="checkbox"/>	Student Code	Student Name	
<input type="checkbox"/>	19900100	YA*****MA	<input type="checkbox"/>
<input type="checkbox"/>	19900381	ES*****LI	<input type="checkbox"/>

Figure 8: Bulk Deletion

Home / Students Follow up / Students projects / Students In Project / Senior P

**Students In Project**  
2 Record

+ Add New Student **Bulk Deletion**

ES\*\*\*\*\*LI assigned on the project

<input type="checkbox"/>	Student Code	Student Name	
<input type="checkbox"/>	19900100	YA*****MA	<input type="checkbox"/>
<input type="checkbox"/>	19900381	ES*****LI	<input type="checkbox"/>

DETAILS

Student ID

Advanced Search

Search Reset

**Search Result**  
238 Record

<input type="checkbox"/>	Student ID	Enrollment Status	Nationality	Major	Minor/Specialization	CGPA	MGPA	Accum CH	Disabilities and Diseases
<input type="checkbox"/>	19900100	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Finance) (2021)		3.6		30	
<input checked="" type="checkbox"/>	19900381	GRADUATED	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		3.57		75	
<input type="checkbox"/>	19912319	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		3.81		30	
<input type="checkbox"/>	19932616	GRADUATED	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		3.47		75	
<input type="checkbox"/>	19952272	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Islamic Banking) (2025)					
<input type="checkbox"/>	19970040	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		3.11		9	
<input type="checkbox"/>	19972047	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2023)					
<input type="checkbox"/>	19980326	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		3.63		30	
<input type="checkbox"/>	19982135	Enrolled(ON PROBATION)	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		2.89		9	
<input type="checkbox"/>	19982641	Enrolled	BAHRAIN	Doctor of Philosophy in Business Analytics (Management) (2021)		3.76		30	

1 2 3 4 5 6 7 8 9 10

Select Cancel

Figure 9: Add Students

## 7. Project Supervisor :

The PG Coordinator can view /Add /update/Delete Supervisor in projects

Home / Students Follow up / Students projects

Academic Year

2025/2026

Semester

First

College

College of Business Administration

Department

Select

Project

Select

Student ID

Student ID

Student Name

Student Name

Search

Reset

Search Result

2 Record

Students in Project

Project Supervisors

+ Add New Project

	Project	Semester	Academic Year	View	Edit	Delete
<input checked="" type="checkbox"/>	Senior P	Second	2016/2017	<a href="#">→</a>	<a href="#">✎</a>	<a href="#">✖</a>
<input type="checkbox"/>	sds	First	2025/2026	<a href="#">→</a>	<a href="#">✎</a>	<a href="#">✖</a>

Home / Students Follow up / Students projects / Supervisors / Senior P

Project Supervisors

4 Record

+ Add New Supervisor

Bulk Deletion

	National Number	Job Degree	Member Name	Supervisor Type		
<input type="checkbox"/>	480108811	Assistant Professor	DR. NADHEM SALEH ALSALEH	Supervisor	<a href="#">Update</a>	<a href="#">✖</a>
<input type="checkbox"/>	590109162	Assistant Professor	DR. AHMED ABDULHAMEED ABDULGHANI	Supervisor	<a href="#">Update</a>	<a href="#">✖</a>
<input type="checkbox"/>		Professor	MR. ALI AL-FADHEL	Supervisor	<a href="#">Update</a>	<a href="#">✖</a>
<input type="checkbox"/>	600536793	Assistant Professor	MRS. WENDY CROFF BAILEY	Supervisor	<a href="#">Update</a>	<a href="#">✖</a>

Figure 10: Project Supervisor

Home / Students Follow up / Students projects / Supervisors / Senior P

**Project Supervisors**  
4 Record

[+ Add New Supervisor](#) [Bulk Deletion](#)

<input type="checkbox"/>	National Number	Job Degree	Member Name	Supervisor Type		
<input type="checkbox"/>	480108811	Assistant Professor	DR. NADHEM SALEH ALSALEH	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>
<input type="checkbox"/>	590109162	Assistant Professor	DR. AHMED ABDULHAMEED ABDULGHANI	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>
<input type="checkbox"/>		Professor	MR. ALI AL-FADHEL	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>
<input type="checkbox"/>	600536793	Assistant Professor	MRS. WENDY CROPF BAILEY	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>

Figure 11: Update Supervisor Type

Home / Students Follow up / Students projects / Supervisors / Senior P

**Project Supervisors**  
4 Record

[+ Add New Supervisor](#) [Bulk Deletion](#)

<input type="checkbox"/>	National Number	Job Degree	Member Name	Supervisor Type		
<input type="checkbox"/>	480108811	Assistant Professor	DR. NADHEM SALEH ALSALEH	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>
<input checked="" type="checkbox"/>	590109162	Assistant Professor	DR. AHMED ABDULHAMEED ABDULGHANI	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>
<input checked="" type="checkbox"/>		Professor	MR. ALI AL-FADHEL	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>
<input type="checkbox"/>	600536793	Assistant Professor	MRS. WENDY CROPF BAILEY	Supervisor	<a href="#">Update</a>	<a href="#">Bulk Deletion</a>

Figure 12: Bulk Deletion

Home / Students Follow up / Students projects / Supervisors / Senior P

### Project Supervisors

4 Record

[+ Add New Supervisor](#)

[Bulk Deletion](#)

<input type="checkbox"/>	National Number	Job Degree	Member Name	Supervisor Type		
<input type="checkbox"/>	480108811	Assistant Professor	DR. NADHEM SALEH ALSALEH	Supervisor	<a href="#">Update</a>	<a href="#">Delete</a>
<input type="checkbox"/>	590109162	Assistant Professor	DR. AHMED ABDULHAMEED ABDULGHANI	Supervisor	<a href="#">Update</a>	<a href="#">Delete</a>
<input type="checkbox"/>		Professor	MR. ALI AL-FADHEL	Supervisor	<a href="#">Update</a>	<a href="#">Delete</a>
<input type="checkbox"/>	600536793	Assistant Professor	MRS. WENDY CROPF BAILEY	Supervisor	<a href="#">Update</a>	<a href="#">Delete</a>

البحث عن اسم الموظف

College:  Departments:  CPR:

Name:  Job Title:

[Search](#) [Reset](#)

### Search Result

437 Record

<input type="checkbox"/>	Staff Name	CPR
<input type="checkbox"/>	Dr. FAREED MOHAMMED ALABBASI	610102621
<input checked="" type="checkbox"/>	ECONOMICS BANKING ORIENTATION ADVISOR	
<input checked="" type="checkbox"/>	INFORMATION SYSTEMS ORIENTATION ADVISOR	
<input type="checkbox"/>	DR. JASIM YUSUF ALI ABDULLA AL-AJMI	580139018
<input type="checkbox"/>	PROFESSOR DOCTOR ABULJAFAR MOHAMMED SUFIAN	490411703
<input type="checkbox"/>	DR. ESTHAJ AHMED HASSAN AL-AALI	570021928
<input type="checkbox"/>	DR. BATOOL QASSIM ALI ASSIBI	570015740
<input type="checkbox"/>	DR. HAMEEDA JASSIM ABDULLA ABURRUSSAN	620064943
<input type="checkbox"/>	MISS. EVELYNAGH MARY MAOURE	431200840
<input type="checkbox"/>	DR. SEREF TURIN	480039143

1 2 3 4 5 6 ... 44 > 10

[Select](#) [Cancel](#)

Figure 13: Add New Supervisors